

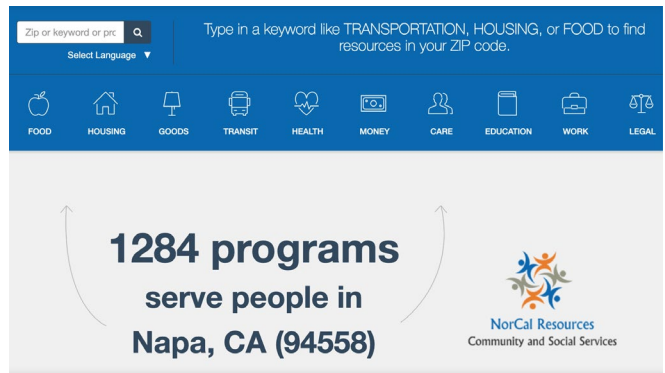
NorCal Resources User Guide

WHAT IS NORCAL RESOURCES?

[NorCalResources](#) is an online directory that lists free and reduced cost social service programs in our community. This resource makes it easy for organizations helping people with social needs to find and make referrals to the appropriate programs and services. It also provides several functionalities for an organization to share concise and accurate information about their programs as well as a built-in referral system.

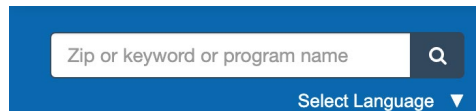
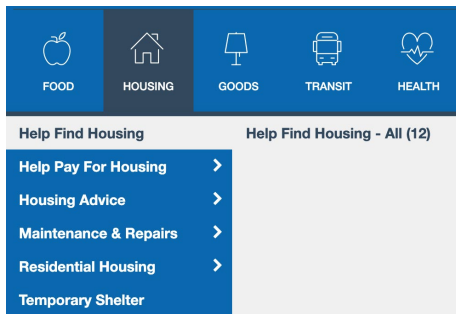
HOW TO USE NORCAL RESOURCES

To find and quickly connect to resources in your community, you can search for programs within any U.S. zip code. Enter the zip code where you are looking for services and click "Search". If you are searching for someone else, use their zip code as programs are listed by coverage area. Make sure to log in to access the full functionality of [NorCal Resources](#)!



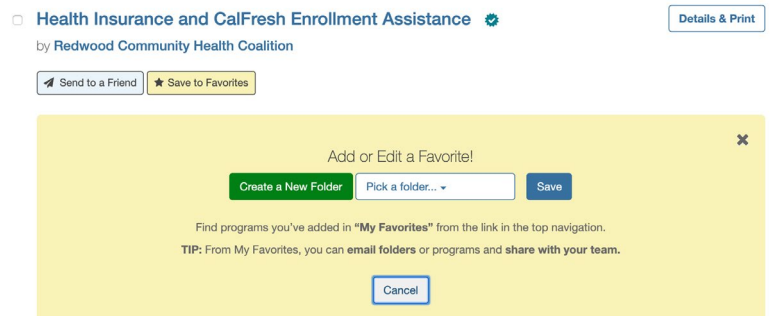
Find Program Listings

1. Search for programs within a zip code by entering a search term OR by clicking on the categories at the top (Food, Housing, Goods, etc.)
2. Scroll down to view programs available in the area.



Create Favorites Folders

1. Find a program you'd like to save and click Save to Favorites.
 - You must be logged in to do this.
 - Click the check box on the left side of the program to bulk-select multiple programs.
2. Create a new folder or add the program(s) to an existing folder.
3. Find your Favorites by clicking My Favorites under your name at the top right of your screen.



Make Referrals

1. When you want to connect to a program either for yourself or on behalf of a patient, click Refer.
2. Enter the required information on the referral form and click Send.

This sends information to the community organization and the patient based on the preferred communication method.
3. Follow up on the referrals you've made by clicking on People I'm Helping > People at the top of your screen

SUPPORT FOR YOUR SOCIAL SERVICE PLATFORM

If you need additional support with NorCal Resources, click on the 'Support' tab on the top of the platform or email us at support@antbertha.com!