

## First 5/RCHC Referral Process for Children Ages 3+ for Special Education Referrals

Child Aged 3+ is identified as needing referral for Special Education



Health center referral coordinator, medical assistant or navigator searches for school district contact information on SCOE's website:

<https://www.scoe.org/pub/htdocs/finddistrict.html>

(screen shot on next slide)

If district is unknown, click the link to access the County of Sonoma's District Lookup By Address website:

<https://secure.sonoma-county.org/vote/districtlookup.aspx?sid=1070>

Then refer back to SCOE's website to locate district and contact information (look for "Special" Services contact or "District Secretary" or "Superintendent" for smaller districts)

Health center referral coordinator, medical assistant or navigator will assist parent or guardian in completing the Special Education Referral Form and Consent Form (make sure the parent signs and has listed contact information)

Health center staff will scan and e-mail (encrypted) or fax Special Education referral form with parent contact information and parent signature to district contact to initiate referral. Save scanned document in electronic health record and give parent the hard copy with the contact name and phone number (from SCOE website) in case they want to follow-up.

Parent or guardian will be contacted by school personnel (within 15 calendar days unless during school break greater than 5 days)

**Directory**

Overview

Search by Name

▶ **Find a District**

Find a School

Find a SCOE Department

Sonoma County has 40 school districts providing K-12 education: 31 elementary districts, 3 high school districts, and 6 unified districts. Elementary districts “feed” into high school or unified districts, while unified districts provide kindergarten through twelfth-grade education for the students living within their boundaries.

**Not sure which district your home is located in?** The [County of Sonoma’s District Lookup By Address website](#) is an online service that allows you to look up your school district by street address, along with your congressional, supervisorial, and other districts. You may also contact the main receptionist at the Sonoma County Office of Education, (707) 524-2600, to obtain the name of the school district corresponding to a particular street address.

Alexander Valley Union	Montgomery Elementary
Bellevue Union	Oak Grove Union
Bennett Valley Union	Old Adobe Union



**Directory**

Overview

Search by Name

Find a District

Find a School

Find a SCOE Department

DIRECTORY

## FIND A DISTRICT

Select a District:

Roseland ▼

**Roseland School District**

1934 Biwana Drive, Santa Rosa, CA 95407  
(707) 545-0102 | Fax: (707) 545-5096  
www.roselandsd.org

 Download this District's Directory

Amy Jones-Kerr	Superintendent	(707) 545-0102	ajones-kerr@roselandsd.org
Laurie Biggers	Coordinator Assessment & Curriculum	(707) 545-0102	lbiggers@roselandsd.org
Pat Ciston	Payroll Technician	(707) 545-0102	pciston@roselandsd.org
Ana Contreras	District Clerk	(707) 545-0102	acontreras@roselandsd.org
Sunita Dutt Ellenby	Dist. Food Service Mgr	(707) 545-0102	sduttellenby@roselandsd.org
Dee Khaleck	Coordinator District Technology	(707) 545-0102	dkhaleck@roselandsd.org
Maria Lease	District Administrative Assistant	(707) 545-0102	mlease@roselandsd.org
Maeve Mulholland	Coordinator Special Education	(707) 545-0102	mmulholland@roselandsd.org
Yolanda Reynoso	Business Manager	(707) 545-0102	yreynoso@roselandsd.org
Marie Riebli	Accts. Payable & Admin. Projects	(707) 545-0102	mrriebli@roselandsd.org
Gina Stieb	Business Manager	(707) 545-0102	gstieb@roselandsd.org
Mary Violetti	Charter Accts. Payable	(707) 545-0102	mvioletti@roselandsd.org

## SCHOOLS